



Party Rentals & Home Staging

We Organize events to suit your needs

Rental Agreement

Reeta Dhawan / Sonia

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Client Information:

First Name: _____ Last Name: _____

Address: _____

Street Address: _____ Suite #: _____

City: _____ State/Province: _____

Postal/Zip Code: _____ Phone Number: _____

E-mail Address: _____.

Event Information:

Location: _____

Address: _____

Street Address: _____ Suite #: _____

City: _____ State/Province: _____

Postal/Zip Code: _____

Event Timing:

Begin date & time: ____/____/____ at ____/____ AM/PM

End date & time: ____/____/____ at ____/____ AM/PM

Payment Information:

Deposit: _____

Balance Due prior to event: _____

Total Amount Paid: _____

List of Rental Items

S. No.	Items	Qty	Price
1.	Tables		
2.	Chairs		
3.	Linen/Clothing		
4.	Sashes		
5.	Skirts		
6.	Tableware		
7.	Chair Covers		
8.	Center Pieces		
9.	Candle Light		
10.	Table Decor		

11.	Columns/Pillars		
12.	Backdrops/Arches		
13.	Panels/Curtains		
14.	Carpets/Runners		
15.	Glassware		
16.	Canopies & Tents		
17.	Furniture		
18.	Chargers		
19.	Umbrellas & Garden Decor		
20.	Stages/Flooring		
21.	Indoor & Outside Heaters		
22.	Podium		
23.	Flatware Patterns		
24.	Chinaware Patterns		
25.	Mobile Bar		
26.	Floating Candles		
27.	Bar Stools		
28.	Cocktail/Trolley		
29.	BBQ Grills		
30.	Trays & Patterns		
31.	Bars & Beverages		

32.	Stanchion		
33.	Fountains & Concessions		
34.	Coffee & Tea		
35.	Chandeliers		
36.	Jumpers		
37.	Bowls & Serving Utensils		
38.	Generator		
39.	Chafing & Dishes		
40.	Extension Cords		
41.	Event Fence		
42.	Crowd Control Barricades		
43.	Wall Decors		
44.	Burner Gas		
45.	Banners		
46.	Balloons & Helium Tanks		
47.	Easels		
48.	Sound System		
49.	Dance Floor		
50.	Storage Carts		
51.	Mandaps		
52.	Chafers		

53.	Decoration/Organization		
54.	Banquet Hall Booking		
55.	Home Staging/Organization		

Terms & Conditions of Agreement

1. Party Rentals & Home Staging, must be notified immediately of any changes in scheduled event or location, at least 2 weeks prior to event date. Changes can be made by contacting through phone or email.
2. Party Rentals & Home Staging require a 50% deposit for all reservations & the deposit is non-refundable. The balance is due 2 weeks before your order goes out. We accept all major credit/debit cards (Visa, Master Card, Discover & American Express), Cash or Cheque. We require credit card to be placed on file for security purpose only. Charge accounts are available to pre-approved customer only!.

Important Information (Policy):

1. Advance Reservations are recommended to ensure availability. A non-refundable deposit may be required on special order items and/or orders containing items such as, but not limited to: canopies, staging, dance floor, concession machines, lighting, speacialty items, etc.
2. Rental prices are based on "each" charge, and intended for single event use. All charges are for time out, not time used or unused.
3. The contacting individual or company is responsible for security and shelter of all equipments from time of delivery to time of pickup.

Customer Identification Required:

1. Valid Driver license number
2. Local Address
3. Home & Cell numbers

4. Valid Bank Details (Credit card/ Debit card etc..)

Corporate customers must provide detailed contact information and phone numbers.

- Payment is required two weeks prior to delivery. A security deposit added to orders with insufficient identification. Deposit will be equal to the equipment value.
- Deposit will be refunded upon timely return of product without any shortages or damages.
- Please protect all equipment from weather(rain, moisture, severe winds) damage and theft. Sites with limited security or shelter may require delivery/pick-up arrangements (Contacted with advance notice at an additional charge).
- Delivery/Pick-up service is available. Local delivery/pick-up service is included with minimum order. All deliveries/pick-ups are routed between store hours. Special delivery/pick-up arrangements may be contacted with advance notice at an additional charge. A standard environment fee applies to all deliveries/pick-ups. Please find the attached delivery charge list on our site.
- Canopies, Staging and Dance floor rentals include set-up and strike by Party Rentals & Home Staging. Details of the site (Venue, Interior/Exterior and Event-time) must be provided at the time of quote.
- Tables, Chairs, Umbrellas and all other equipment will be stacked as directed by the site contact. Products must be restacked for pick-up in the same area as delivery. Set-up or strike service is available with advance notice for an additional charge.
- Protect all linen from burns, cuts, tears, and excessive stains. After use shake linen free of debris and fold into linens bags, or bundle in the largest linen. Do not store in plastic bags. Moisture may cause mildew and result in damage to the product. Allow damp linen to "air dry" prior to placing in linen bags.
- Food & Beverages items are issued sanitized and ready for use. For your convenience, place setting items are rented in full case counts. Food & beverages items must be rinsed clean after use and repacked in original cases (boxes/cases are considered inventory items).
- BBQs require ashes to be cooled and discarded. Grills must be brushed and rinsed. Griddles and burners must be cooled and wiped free of debris.

- Serving trays and silver products may be used for non-acidic foods only. Do not place products in a dishwasher. Rinse products with warm water only.

In witness to their agreement to these terms, the Supplier and Client affix their signatures below:

Supplier's signature, date

Client's signature, date

Supplier's Name

Client's Name

*** Delivery available 7 days a week!!! ***